

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

August 23, 2011

PRESENT

C.W. Colladay
G. Destache
O. Garrett
P. Rodriguez

ABSENT

J. Deleo

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
D. Saunders

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

President Colladay called for a moment of silence in honor of Joyce Deleo passing. The Office Manager announced that the family will be holding a Celebration of Life event in her honor on September 10, 2011 from 4 pm to 7 pm at the Temescal Driving Range.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the July 26, 2011 Regular Meeting.

ACTION: Director Destache moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

5. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the July 26-August 23, 2011 invoices. Director Destache seconded. Motion carried unanimously.

6. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

The Board directed staff to remove the fiscal year from page 24 of the report.

b. Lien update.

ACTION: Note and file.

7. Vacancy of Board of Directors.

a. Authorize delivery of Notice of Vacancy to County Election official (due August 30, 2011).

ACTION: Director Rodriguez moved to authorize the delivery of Notice of Vacancy to County Election official. Director Garrett seconded. Motion carried unanimously.

b. Adopt Resolution of Intention to fill Board vacancy at the Board Meeting of September 27, 2011.

ACTION: Director Rodriguez moved to adopt Resolution (R-11-14) of Intention to fill Board vacancy at the Board Meeting of September 27, 2011. Director Garrett seconded. Motion carried unanimously.

c. Direct posting of vacancy in three (3) or more conspicuous places in the District and

delivery of notice to County Election official at least fifteen (15) days prior to September 27, 2011.

ACTION: Director Rodriguez moved to direct posting of vacancy in three or more conspicuous places in the District and delivery of notice to County Election official at least fifteen days prior to September 27, 2011. Director Destache seconded. Motion carried unanimously.

8. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

9. Sycamore Creek Development.

a. Project Update.

b. 1748 houses to be built. 1115 houses occupied to date. 64% complete.

The Board directed staff to break this count up by builder for future board packages.

c. Richmond America update - The General Manager reported that home prices dropped as a result of zero sales.

d. Meritage Homes update - The General Manager reported that home prices dropped as a result of zero sales.

10. CFD No. 1 Sycamore Creek Recycled Water System.

a. Update on progress – The General Manager reported that they are approximately two and a half weeks from tank and booster pump station completion.

b. Non-potable water project 1.5 MG Storage Tank Construction Payment Request No. 7.

ACTION: Director Destache moved to approve payment request No. 7. Director Rodriguez seconded. Motion carried unanimously.

c. Non-potable booster pump station construction Payment Request No. 2

ACTION: Director Destache moved to approve payment request No. 2. Director Rodriguez seconded. Motion carried unanimously.

11. Retreat Development – Ryland Homes.

a. Retreat recycled water conversion update – The General Manager reported that the cross connection test is scheduled for next Wednesday.

b. 517 houses to be built. 453 houses occupied to date. 88% complete.

c. Ryland Homes update.

12. Ranpac “Toscana” Project.

a. Project Update – None.

b. 1443 estimated houses to be built.

13. Re-alignment of Temescal Canyon Road.

a. Project Update – None.

14. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

a. Project Update – None.

15. Water Utilization Reports.

ACTION: Note and file.

The Board directed staff to remove the water consumption of Soltek Pacific from the residential water usage report.

16. Committee Reports.

- a. Finance (Director Garrett) – None.
- b. Engineering (Director Rodriguez) – None.
- c. Public Relations (Director Deleo) – The Board directed Allison Harnden to assume this role temporarily.

17. General Manager’s Report.

- a. General Manager’s Report

ACTION: Note and file.

The Board directed staff to prepare capital improvement project folders for the next Board Meeting.

- b. Operations Report.

ACTION: Note and file.

18. Office Manager’s Report.

- a. Prop 218 Public Hearing, Tuesday August 30, 2011 at 8:30 a.m.

ACTION: Note and file.

- b. AB 1234 Ethics Training, Tuesday August 30, 2011 from 9 a.m. – noon.

ACTION: This item will be rescheduled until after the September 27, 2011 meeting when the Board vacancy has been filled.

19. District Engineer’s Report.

- a. Status of Projects

ACTION: Note and file.

20. District Counsel’s Report – None.

21. Seminars/Workshops.

- a. Western Water Leadership Alumni, 2nd Annual Water Leadership Luncheon Thursday, September 1, 2011, 11:30 am – 1 pm.

22. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of July was distributed to each Director along with the Agenda.

23. Adjournment.

There being no further business, the August 23, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 11:16 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____